

**(FOR THE CANDIDATES ADMITTED
DURING THE ACADEMIC YEAR 2021 ONLY)**

21PCC415

REG.NO. : _____

N.G.M.COLLEGE (AUTONOMOUS) : POLLACHI

END-OF-SEMESTER EXAMINATIONS : MAY-2023

COURSE NAME: M.Com.-C.A

MAXIMUM MARKS: 70

SEMESTER: IV

TIME : 3 HOURS

HUMAN RESOURCE MANAGEMENT

SECTION - A

(10 X 1 = 10 MARKS)

ANSWER THE FOLLOWING QUESTIONS.

MULTIPLE CHOICE QUESTIONS. K1

1. Human resource management is an amalgam of _____.
 a) Job analysis, recruitment and selection
 b) Social behaviour and business ethics
 c) Organisational behaviour, personal management and industrial relation
 d) Employer and employees
2. Job Analysis process is: - _____.
 a) Mostly informal b) Specialized c) Highly formal d) Mostly technical
3. Which of the following is not a method of on-the-job training?
 a) Supervision b) Job instruction c) Role play d) Job rotation
4. Promotion is a _____ source Recruitment.
 a) External b) Internal c) Macro d) Narrow
5. Administrative use of performance appraisal does not include _____.
 a) Feedback to employees' b) supervision c) Training d) Transfer

ANSWER THE FOLLOWING IN ONE (OR) TWO SENTENCES. K2

6. Define the HRD.
7. State the meaning of Job Evaluation.
8. Define Training.
9. What do you mean by Demotion?
10. What is a 360 degree appraisal?

SECTION – B

(5 X 4 = 20 MARKS)

ANSWER EITHER (a) OR (b) IN EACH OF THE FOLLOWING QUESTIONS. K3

11. a) State the objectives of human resource management.
 (OR)
 b) Discuss the primary responsibilities of Human Resource Managers.
12. a) Briefly explain the objectives of Human Resource Planning.
 (OR)
 b) Analyse the stages of Recruitment process. (CONTD.....2)

13. a) Examine the benefits of Training.
(OR)
b) State the distinction between training and development

14. a) Examine the purpose of promotion.
(OR)
b) Explain the types of transfer.

15. a) Briefly explain the objectives of Performance Appraisal.
(OR)
b) State the limitations of Performance Appraisal.

SECTION - C**(4 X 10 = 40 MARKS)****ANSWER ANY FOUR OUT OF SIX QUESTIONS****(16th QUESTION IS COMPULSORY AND ANSWER ANY THREE QUESTIONS FROM Qn. No : 17 to 21) K4 & K5**

16. Analyse the future challenges of the Human Resource Managers.
17. Explain the Functions of a Human Resource Manager.
18. Discuss the importance of HRP.
19. Explain the Methods of Training.
20. Discuss the Purposes of Transfer.
21. Explain the methods of Performance Appraisal.
